

EXAMPLE GRADUATE CV — education first. Delete this banner and replace with your own.

Tom Harrington

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PERSONAL STATEMENT

Recent psychology graduate (2:1, University of Bristol) with strong research, data-analysis and communication skills built through my degree, part-time retail work and volunteering. Confident with SPSS and Excel, experienced in presenting findings to non-specialist audiences, and keen to start a career in HR or people analytics. Organised under deadline pressure and motivated by work that uses evidence to improve how people work.

EDUCATION

BSc (Hons) Psychology, 2:1 — University of Bristol

Sep 2020 – Jul 2023

- Dissertation (72): designed and ran a 120-participant survey on flexible working and motivation, analysed in SPSS.
- Relevant modules: Organisational Psychology, Statistics & Research Methods, Occupational Health.

A-levels: Psychology (A), Sociology (B), English (B) — Bristol Sixth Form College, 2020

WORK EXPERIENCE

Sales Assistant (part-time) — Marks & Spencer, Bristol

Sep 2020 – Present

- Met personal sales targets every quarter while studying full-time, and trained 4 seasonal staff at Christmas.

Student Mentor (volunteer) — University of Bristol

Sep 2022 – Jul 2023

- Mentored 5 first-year students, helping them settle in and improve study habits.

KEY SKILLS

SPSS | Microsoft Excel | Survey design | Presenting to non-specialists | Teamwork | Time management

INTERESTS

Course representative for two years; organised the university running club (40+ members).

References available on request.

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